

City of Tillamook Planning Commission Minutes
May 7th, 2009

I. CALL TO ORDER:

Chairperson Stewart called the meeting to order at 7:02 pm.

Commission Members Present:

Jan Stewart, Chairperson

Howard Harrison, Vice Chairman

Rob Huston via conference telephone call

Nick Hahn

Ray Jacobs

Commission Members Absent:

Tamra Jacobs

Staff Present:

David Mattison, City Planner

Debbi Reeves, Administrative Assistant

Guests Presents:

Don Schmidt, Executive Director, Tillamook Family YMCA – 610 Stillwell Avenue,
Tillamook, OR 97141

Barry Boring, YMCA Board and Building Committee Member – 1695 Fernwood Drive,
Tillamook, OR 97141

II. HEARINGS OF CITIZENS AND DELEGATIONS: NONE.

III. APPROVAL OF MINUTES.

Chairperson Stewart requested approval of minutes from March 5th, 2009 meeting.

Commission Member Harrison made a motion to approve the minutes.

Commission Member Jacob seconded the motion. Chairperson Stewart called for the vote. Ayes were received by Commission Members Hahn, Huston, Jacob and Harrison. Motion passed unanimously. Chairperson Stewart explained that she facilitates the meeting and therefore does not vote unless needed to make a quorum.

IV. PUBLIC HEARINGS:

1) Chairperson Stewart read the Hearing Disclosure Statement. Each Commission Member was asked if they had any conflict or bias to the Tillamook Family YMCA. Stewart, Harrison, Jacob, Hahn and Huston each stated they had none.

Chairperson Stewart remarked that Huston was in attendance through a conference call and that she did not know what the By-Laws stated about this kind of attendance. She asked if anyone on the commission or anyone in attendance had an objection. There were no objections. Huston requested that everyone speak loud and clearly.

City Planner, Dave Mattison described the amended Findings and Recommended Conditions for Site Plan Review #SP-08-03, Map 1S 10W 25DA, Tax Lot 11800 for the Tillamook Family YMCA, 610 Stillwell Avenue, Tillamook, OR 97141 and commented on the changes made to the building and site plan in the document. Chair Stewart asked if there were any questions after she asked about several of the changes. There being no further questions she opened the floor to Don Schmidt, Executive Director of the YMCA and Barry Boring, YMCA Board Member and YMCA Building Committee Member. Schmidt and Boring explained the requested changes to the building and site plan. Discussion and questions followed between Commission members, Schmidt and Boring.

Commissioner Hahn asked if all changes had been approved by the Tillamook Fire District Fire Marshall and all changes have been approved. Chair Stewart asked that this approval be noted in the minutes.

With there not being any citizens at the meeting, there were no proponents or neutral public testimony. Chair Stewart asked if there was any further discussion from the Commission. With no further discussion the hearing was closed.

Chair Stewart called for the motion and noted that the amended Findings and Recommended Conditions could be used in the motion. Commissioner Harrison moved that SP-08-03 be approved as stated in the amended Finding and Recommended Conditions as presented. Commissioner Hahn seconded the motion. There was no further discussion. Chair Stewart called for the vote. Ayes were received from Harrison, Hahn, Huston and Jacob. Chair Stewart mentioned there is a 10 day appeal process.

2) City Planner Mattison explained the Tillamook County Fairgrounds Sign Permit #S-09-08 was withdrawn due to the fact the new sign was replacing a non-conforming sign and therefore a new sign permit was not necessary. This item was handled administratively.

V. ITEMS OF HIGH PUBLIC INTEREST: None

VI: ITEMS OF COMMISSION CONCERN:

Chair Stewart would like Mattison to research and define what is acceptable for accommodating commission members to attend meetings and report back for a discussion at the next meeting. Commissioner Huston did not think the conference call service provided was adequate or satisfactory. She would also like to know if faxed signatures are binding in commission by-laws. Other commissioners mentioned the conference call could have been a problem had there been citizen testimony at the meeting. Mattison will research and report back.

Hahn remarked the Trask Cycle building is looking much better. Harrison would like to see the City Public Works building painted. Stewart mentioned there are

many improvements happening in the community. Jacob mentioned the improvements on the old Oddfellows building and that awnings are going up. Harrison noted the crosswalks had not been done at the new TLC construction site yet.

Stewart had attended the ODOT/Hwy 6 meeting on March 16th. A discussion followed as to the different scenarios that are being presented.

Hahn asked Mattison if there had been any applicants for the vacant commission position and Mattison responded that there have been none.

VII: ANNOUNCEMENTS:

Mattison mentioned the training sessions are still online.

VIII: ADJOURNMENT:

With no further discussion and no objections the meeting was adjourned by Stewart at 7:50 p.m.

Submitted by,
Debbi Reeves
Administrative Assistant

Approval Acknowledged by:

Jan Stewart, City Planning Commission Chairperson

Date